

Job Description

Job Title: **Production Operator**

Department: **Operations**

Reporting to: **Team Leader**

Job Summary

Fullwood Packo Group design, manufacture and distribute state of the art milking equipment worldwide and for over 85 years have been recognised as being at the forefront of milking technology.

Key Duties

Safety

Safety is the number one priority within this business.

As a Production Operator it is your responsibility to work in a safe manner.

You will report any safety issues to your Team Leader as soon as they are discovered, and you will support your Team Leader in any investigations that are required.

It is your responsibility to help drive the safety culture and performance of this business forward by having a proactive attitude towards safety.

Work within the guidelines of all SWI's and Risk Assessments at all times to ensure the safety and well-being of yourself and your work colleagues.

Ensuring the working environment is clean and safe at all times.

Quality

Raise any issues of nonconformity with products you are handling to your Team Leader and work with them to help drive out these non-conforming issues.

Assist your Team Leader in the creation of Standard Work Instructions, Standard Operating Procedures and Risk Assessments for all tasks within your Section. Operating methods and procedures are designed to eliminate safety issues, operating problems and improve product quality.

Good knowledge of process and product quality standards and documentation, and a good eye for detail.

You will ensure that your work complies to all required specifications, drawings, etc as required, and you will conduct quality inspections as required, feeding back issues to your supplier (be it internal departments or external suppliers via the Procurement Team) until they are resolved.

Maintain good quality documentation by having the ability to understand and complete required production documentation to an audit ready standard according to instructions.

Assist your Team Leaders in all Continuous Improvement activities.

Productivity

Competent in the skills required to operate various tools and equipment within a manufacturing environment, including drills, soldering irons, tappers, wire crimping, and general assembly.

Willing to build knowledge of new skills and tasks to further skills base.

Liaising with Team Leaders and Engineering to raise any issues or suggest process improvements.

Achieve or better targeted machine or process output times while maintaining product quality.

Ensure any faults are reported to minimise waste and downtime.

Cost

Contribute to a zero tolerance for nonconforming products and 100% delivery of targets and objectives, all within the cost structure for the business.

Suggest ways of improving the productivity of the build and assembly areas and processes

Delivery

Contribute to achieving 100% on time, in full (OTIF) deliveries to our customers, both external and internal.

People

Assist your fellow team members as required to achieve objectives set by the team leaders.

Undertake training as required to develop your skills and increase flexibility within the Logistics team.

Undertake all roles within the material handling operation as and when requested.

Competencies

1. Technical Capacity.
2. Attention to detail.
3. Communication Proficiency.
4. Proactive, can do attitude.
5. Learning Orientation.
6. Ethical Conduct.
7. I.T. Literate

Required Education and Experience

Min. 1.5 years of related experience and/or training; or equivalent combination of education and experience. A basic working understanding of IT systems.

Preferred Education and Experience

GCSE Grade C or above in Maths, English & Science / NVQ / BTEC. 3+ years of related experience and/or training; or equivalent combination of education and experience. A high level understanding of IT systems.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.