

Production Operative- Fixed Term Contract

Introduction

This document provides an overview of the responsibility, leading and supporting task, experience, knowledge, personal traits and skills of the Production Operative.

Responsibility

As a key team member of the Production team, the Production Operative is responsible for a wide range of tasks such as building Robotic milking machines, assembling component parts using hand tools, wiring of cables, ensuring Health & Safety requirements are met at all times attention to detail required

Tasks

The Production Operative proactively initiates, executes, develops and evaluates in good cooperation with relevant employees, peers and direct management in a timely manner to perform the following tasks:

Leading (Expert Function)

- Raise any issues of nonconformity with products you are handling to your Team Leader and work with them to help drive out these non-conforming issues.
- Good knowledge of process and product quality standards and documentation, and a good eye for detail.
- You will ensure that your work complies to all required specifications, drawings, etc as required, and you will conduct quality inspections as required, feeding back issues to your supplier (be it internal departments or external suppliers via the Procurement Team) until they are resolved.
- Maintain good quality documentation by having the ability to understand and complete required production documentation to an audit ready standard according to instructions
- Ensure any faults are reported to minimise waste and downtime.

Supporting (Support Function)

- Assist your Team Leader in the creation of Standard Work Instructions, Standard Operating Procedures and Risk Assessments for all tasks within your Section Operating methods and procedures are designed to eliminate safety issues, operating problems and improve product quality
- Assist your Team Leaders in all Continuous Improvement activities
- Liaising with Team Leaders and Engineering to raise any issues or suggest process improvements.

Personal Traits & Skills

- High Performance attitude & drive; not wanting to be average in terms of personal development and achieving business results
- Energy & focus to achieve results in a professional manner
- Self-starter; able to work independently, but as part of the team

- Creative & inquisitive; out of the box thinker
- Consulting & service attitude; a humble, but resolute behaviour
- Equipped with strong and effective communication and interpersonal skills
- Intrinsically motivated; eager to learn
- Analytical; you can think strategically, and you can handle complexity
- Assertive; not afraid to ask questions and to make mistakes
- Capable of working with deadlines while ensuring high quality of results delivered
- Representative, eye for detail, able to make things happen.

Background & Experience

Essential

- Willing to build knowledge of new skills and tasks to further skills base
- Competent in the skills required to operate various tools and equipment within a manufacturing environment, including drills, soldering irons, tappers, wire crimping, and general mechanical assembly.
- Achieve or better targeted machine or process output times while maintaining product quality.

Desirable

- Basic electrical/electronic knowledge

Specific remarks

Specific remarks concerning the job of the Production Operative are:

- Working on site
- Reporting to the Assembly Manager

What We Offer

- A fixed term contract - 6 months
- An exciting role in an interesting innovative area, with a growing international company
- The possibility to develop yourself in an organisation with a flat structure and entrepreneurial attitude
- 37.5 weekly working hours
 - Monday – Wednesday 07:00 to 17:00 (Covid-19 restricted hours, subject to change)
 - Thursday 07:00 to 16:30 (Covid-19 restricted hours, subject to change)
- Competitive salary plus other benefits
- 20 days holiday annually + bank holidays (25 days when revert back to a 5-day working week)
- Contributory pension scheme

Applications

Via Indeed, via our website, or direct email to hr-uk@fullwoodpacko.com

For more information about Fullwood Packo Group please visit our website www.fullwoodpacko.com

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