

## Job Description

Job Title: Logistics Team Leader

Department: Logistics

Reporting to: Logistics Manager

### Who are we?

Fullwood Packo Dairy Group design, manufacture and distribute state of the art milking equipment worldwide and for over 85 years have been recognised as being at the forefront of milking technology. Operating primarily out of Europe with the operations based in the United Kingdom (Ellesmere, Shropshire) we have a strong European customer base and are now looking for a Team Leader to help support the Logistics Manager in the day to day running of the Logistics team.

### Job Summary

As Team Leader, you will support the flow of material in and out of the warehouse, by coordinating and directing teams tasked with internal shipping, receiving, and storage of goods. You will focus on order fulfillment and supply chain coordination, as well as personnel management. As Team Leader, you will need a high level of organisation, time management, and attention to detail to ensure that customer orders are prepared and shipped accurately and on time. They also ensure that team members comply with company policies and procedures and maintain a high level of safety.

### Key Duties

- Manage internal supply of products for production.
- Hold daily morning meeting with shift team
- Prioritise workloads for team members
- Process data on to the internal system
- Warehouse order picking, packing & shipping
- Leading and motivate a small team of colleagues
- To be able to work to tight deadlines
- Drive and manage improvements to increase efficiency and increase capacity

### Personal Traits & Skills

- High Performance attitude & drive; not wanting to be average in terms of personal development and achieving business results
- Energy & focus to achieve results in a professional manner
- Self-starter; able to work independently, but as part of the team

Smart milking and cooling solutions

- Creative & inquisitive; out of the box thinker
- Consulting & service attitude; a humble, but resolute behavior
- Equipped with strong and effective communication and interpersonal skills
- Intrinsically motivated; eager to learn
- Analytical; you can think strategically, and you can handle complexity
- Assertive; not afraid to ask questions and to make mistakes
- Capable of working with deadlines while ensuring high quality of results delivered
- Representative, eye for detail, able to make things happen.

## Education and Experience

### *Essential*

- Excellent PC skills, particularly Microsoft office
- Knowledge of MRP LN Infor System
- Full FLT license for loading / unloading of vehicles

### *Desirable*

- To be able to demonstrate a high level of attention to detail
- Knowledge and operation of Warehouse Management Systems

## Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

## What We Offer

- A fulltime permanent position
- 37.5 weekly working hours
  - Monday – Wednesday 07:00 to 17:00 (Covid-19 restricted hours, subject to change) and Thursday 07:00 to 16:30 (Covid-19 Restricted hours, subject to change).
- Life Assurance
- Competitive salary plus other benefits
- 25 days annual leave + bank holidays
- Salary sacrifice pension scheme

## Applications

Via Indeed, via our website, or direct email to [hr-uk@fullwoodpacko.com](mailto:hr-uk@fullwoodpacko.com)

For more information about Fullwood Packo Group please visit our website [www.fullwoodpacko.com](http://www.fullwoodpacko.com)

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