

**Job Title:** BOM Engineer

**Department:** R&D

**Reporting to:** Engineering Manager

### Who Are We?

Fullwood Packo Dairy Group design, manufacture and distribute state of the art milking equipment worldwide and for over 85 years have been recognised as being at the forefront of milking technology. Operating primarily out of Europe with the operations based in the United Kingdom (Ellesmere, Shropshire).

We have a strong European customer base and are now looking for a BOM Engineer to help support our Engineering team.

### Job Summary

As our BOM Engineer working within the Engineering team. You will have the overall responsibility for managing the product Bill of Materials within the MRP system for all products, along with supporting key Engineering Processes.

Your daily role will be to maintain and update the MRP system and product BOMs in line with Engineering changes to create or amend new parts. This could be ad-hoc work or through assisting with ongoing or new projects.

You will be responsible for managing the introduction of new Products (NPI) and any subsequent changes made. You will also manage some of the Engineering Processes that link between different functions and create monthly progress reports.

### Key Duties

- Manage engineering aspects of the MRP System, Primarily – BOMs, Routings, Part Number Management
- Manage the Engineering Change Process – Internal & Supplier Changes
- Admin support to the Engineering department
- Process Purchase & Warehouse Orders for Engineering Projects
- Attend meetings and follow up including compiling reports where necessary
- Provide required information and documentation in line with deadlines
- Generating reports/documents needed by other departments
- Ad hoc duties as needed

### Experience & Key Skills

Educated to at least HNC or equivalent in an Engineering discipline or a time served apprenticeship.

Familiar with an Engineering change and documentation process.

Understanding of manufacturing, assembly, machining processes.



Familiar with Microsoft Office suite, proficient in Excel and Word.

Experience with MRP Systems, in particular experience with 'LN' is desirable.

Experience working in an Engineering team and keeping to project deadlines.

A practical and logical approach to problem solving.

Excellent verbal communication and team working skills when liaising with internal departments, suppliers, dealers and customers.

### Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

### What We Offer

- A permanent fulltime position
- An exciting role in an interesting innovative area, with a growing international company.
- The possibility to develop yourself in an organisation with a flat structure and entrepreneurial attitude.
- 37.5 weekly working hours
  - Monday – Wednesday 8am to 5pm
  - Thursday 8am to 4.30pm
  - Friday 8am – 12pm.
- Competitive salary plus other benefits.
- 25 days holiday + bank holidays
- Contributory pension scheme

### Applications

Via monster or via our website

For more information about Fullwood Packo Group please visit our website [www.fullwoodpacko.com](http://www.fullwoodpacko.com).