

## Job Description

**Job Title:** Farm Management Support, Marketing assistant and Warranty administrator

**Reports to:** Country Manager Belgium

**Direct Reports/Indirect Reports:** None

## Who Are We?

Fullwood NV is the importer for the Fullwood Packo milking machines, milking robots and milk cooling tanks in Belgium. We work with a fixed dealer network of 10 independent Fullwood Packo centers spread over Belgium. These provide a 24/7 service that has no equal. As part of the Fullwood Group, Fullwood NV maintains close contact with dealers and end customers. In this way it is possible to quickly respond to the needs of the market.

## Job Summary

Working as part of a close-knit team your role will encompass:

- Implementation of our Management software, Crystal and Afifarm to customers
- Follow up with customers and show them the value of their software
- Software Guidance to external suppliers
- Selling software updates and upgrades to existing customers
- Support in Marketing
- Support in organizing open farm days, dealer days, various events
- Maintaining our company Website
- Maintaining social media
- Entering and follow up warranty claims
- Project work

## Education and experience:

### Essential:

- Understanding of the agricultural sector and the dairy industry
- Good knowledge of office (Word, Excel, PowerPoint)
- Good communication and personal skills
- Good language skills; Dutch, French and English
- Team player
- Attention to detail and willingness to complete tasks
- Adaptable

### Desirable

- Experience of using ERP/CRM systems
- Experience of working in sales organisation

## What We Offer

- A fulltime permanent position
- An exciting position in an interesting innovative area with a growing, international company.
- Part of a proactive and dynamic team
- The necessary tools and trainings to properly perform your job
- Competitive salary
- Work in a traffic-free environment
- The possibility to develop yourself in an organisation with a flat structure and entrepreneurial attitude.

## Applications

Via mail to [frederick.audenaert@fullwoodpacko.com](mailto:frederick.audenaert@fullwoodpacko.com)

For more information about Fullwood Packo Group please take a look at our website [www.fullwoodpacko.com](http://www.fullwoodpacko.com).

Closing date for applications is 15<sup>th</sup> August 2019